

GML/ASU/jdy

04 October 2021

Dear Parent/Carer

### **Y9 GCSE History trip to Berlin – Monday 04 July 2022 – Thursday 07 July 2022**

The History Department are delighted to offer a four day/three night trip to Berlin during Challenge Week (from Monday 04 July to Thursday 07 July 2022). This will be a wonderful opportunity for our students to enhance their knowledge and understanding of the History GCSE. The itinerary for the trip will largely, but not exclusively, relate to the depth study of Germany (1918-39) and the Cold War (1945-91). The students will also experience other aspects of Berlin's rich history such as the Wall and the TV Tower. This trip is for students with a keen interest in taking History as one of their GCSE options.

#### **Our package will include:**

- Return airport transfers to Gatwick Airport
- Return flights between Gatwick and Berlin with BA. (Exact cost and times TBC)
- 1 item of hand luggage per person. **Checked in luggage (if required) will be charged at a supplement of £35 per person.** Please note this amount is subject to change at discretion of the airline. As we are staying only three nights, extra hand luggage is not necessary
- Return Airport Transfers in Berlin
- 3 nights' accommodation on a bed & breakfast basis
- 3 x evening meals in Berlin restaurants (evening meal at airport is not included)
- 4 x packed lunches (includes one to be picked up on arrival day at your accommodation)

#### **Provisional itinerary (To be finalised nearer the time):**

##### **Day 1**

- Half Day Walking Tour to include: Brandenburg Gate, Tiergarten, Holocaust Memorial, Checkpoint Charlie & Topography of Terror
- Evening meal

##### **Day 2**

- Guided Tours with coach hire
- Olympic Stadium
- Sachsenhausen Concentration Camp
- TV Tower and evening meal

##### **Day 3**

- Travel on underground
- Cold war Spy Museum
- Allied Museum guided tour
- Reichstag and evening meal

##### **Day 4**

- Travel on underground
- Holocaust memorial, Brandenburg Gate and shopping
- Berlin Wall 3D Panorama
- Coach to airport and travel home
- Arriving at school early evening

### **Day 5 – Friday 08 July 2022 (in school)**

A day of debriefing. We will have a look at our pictures and have a photo competition, a huge quiz, awards and lots of souvenirs for prizes.

A detailed timetable will be provided when we have secured the flight bookings (see below). The above itinerary is all inclusive except for a small fee for the visit to the TV Tower which we anticipate costing approximately 15 Euros. You are also advised to budget for a little extra pocket money for your child to buy food on the Thursday evening at the airport as this meal is not included in the package. We will be leaving for Berlin early on Monday morning and returning to Forest School on Thursday evening at a time to be confirmed.

### **Cost and payment**

The airline does not release its flight schedule until November 2021. Therefore, the travel company are able to provide a provisional price for the trip. They have quoted us a price of £560 for the tour, flights and hotel only, (this does not include the extras outlined above for city travel, pocket money etc). There could be a £30-£50 contingency depending on flight prices.

To secure the flights as early as possible we require a non-returnable deposit of **£100** by Friday 05 November 2021. If you wish for your child to be allowed to participate in the trip please complete the permission form attached and return it to Mrs Dougherty in the Main Office and pay the non-returnable deposit of **£100** via your child's Parentpay account by Friday 05 November 2021. Full payment must be made by Thursday 07 April 2022.

This is a residential activity taking place in Challenge Week in July when the regular timetable is suspended. There will be a charge for the trip totalling **£560** per student and payment should be made via your child's ParentPay account ([www.parentpay.com](http://www.parentpay.com)). Participation in this trip is voluntary.

**I would also like to remind you that we require medical information, emergency telephone numbers and passport details to be handed in to the office as soon as possible in order to the book Reichstag Tour which is very popular but has security regulations. It is essential therefore that your child has an up to date UK EHIC or UK GHIC (Health Insurance Card) - free to apply for online <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/> as they will need to bring this with them on the trip.**

I will write to you again with more details about this trip and information about payment once numbers have been confirmed.

Yours faithfully



Ms G Marshall  
History Department

**Reply slip: Y9 GCSE History Trip to Berlin – Monday 04 July – Thursday 07 July 2022**

**Please return to Mrs Dougherty, main school office by Friday 05 November 2021**

I would like my child to take part in the proposed History trip to Berlin. **I have paid £100 non-returnable deposit via Parentpay**  *(Please tick here to confirm payment via Parentpay).*

Student Name on passport: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

**Please tick all boxes to confirm you have read and understood the paragraphs set out below:-**

- I have read the information about the proposed visit and I agree to my child taking part in the visit and the activities included in the school's letter. I declare my child fit enough to undertake the activities.
- I am willing to contribute a non-refundable (once trip confirmed) £100 deposit for the proposed visit: £560 (approximately) total (Flights, hotel and tour only).**
- I will notify the organiser of any ailment, allergy, condition or diet that requires the attention of the organiser (e.g. hay fever, allergies, asthma).
- I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know that it would not be advisable to wait for my own signature.
- I understand that my child should behave acceptably and should not be involved in buying or using cigarettes, alcohol or drugs, replica guns, laser pens or fireworks.

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      Passport Number: \_\_\_\_\_

Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      Expiry Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Is your child a UK Passport Holder, if not please indicate the nationality on the passport

\_\_\_\_\_

European Health Insurance Card (EHIC) / UK GHIC expiry date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Dietary Requirements: \_\_\_\_\_

\_\_\_\_\_

Medical Conditions: \_\_\_\_\_

\_\_\_\_\_

Any other relevant information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Emergency contact telephone numbers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(parent /carer)

## **Terms and conditions for all trips**

### **Behaviour and participation**

Please note that the participation of any student who has been excluded is automatically considered at Senior Leadership Team level. Equally, your child may lose his right to be considered for a place by virtue of his behavior record and/or because he represents an unacceptable risk to the trip organiser, other students or himself. When such a situation arises, each student is considered on an individual basis, and our judgment as to whether the trip is an essential element of the exam or course requirements, the student's individual circumstances, the nature, length and frequency of their exclusions and the potential risk they represent to the trip organizer, other students and themselves. The school reserve the right to withdraw a child from a trip for safeguarding purposes at any time, and we cannot guarantee that any monies paid will be refunded.

### **Payment terms**

Initial Deposits are non-refundable for all trips. All payments made after the deposit will only be refunded if a medical exception is received and we can claim the money back from our insurers. We are unable to transfer money to other trips should your child not wish to attend for any reason other than medical grounds.

### **Personal and medical details**

Please assist us to keep your child's records up to date by informing us of any changes to your child's personal or medical information, including parent/carer contact details at your earliest convenience.

### **Parent/Carer commitment**

- I have read the information about the proposed visit and I agree to my child taking part in the visit and the activities included in the school's letter.
- I will notify the organiser of any ailment, allergy, condition or diet that requires the attention of the organiser (e.g. hay fever, allergies, asthma) during the trip.
- I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know that it would not be advisable to wait for my own signature.
- I understand that while the school staff and helpers in charge of the party will take all responsible care of the boys, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my child arising during or out of the journey.
- I understand that in an extreme situation and with the agreement of the Headteacher I may be requested to collect my child from a trip after it has started, and once this request has been made I must do so within 24hrs.
- I understand that my child should behave acceptably on any trip and should not be involved in buying or using cigarettes, alcohol, drugs, replica guns, laser pens or fireworks.
- If permission is given for mobile phones, cameras and other electrical equipment to be taken on a trip, they are the responsibility of the students and must be used respectfully and appropriately and switched off/put away when instructed by staff. Neither the school nor teaching staff are liable for damage to or misuse of students' property.