

SMM/SMN/jdy

04 October 2021

Dear Parent/Carer

**Y7, Y8, Y9 & Y10 MFL trip to Germany, Monday 4 July 2022 - Friday 8 July 2022**

The Modern Languages Department is offering a residential trip to Germany to Year 7, 8, 9 and 10 students during Challenge Week departing Monday 4 July 2022 and returning on Friday 8 July 2022. This trip will benefit learners of German, but is very much open to any Forest School student.

We will be based in a hotel in a small riverside town called Boppard, just south of Koblenz in the picturesque Rhine Valley. The group will comprise of 40 students, with 4 members of staff accompanying the party.

The activities planned include:

- A one-day visit to Cologne, including a visit to the Chocolate Museum, Cathedral, old town and shopping opportunities.
- A boat trip down the Rhine from Boppard to St. Goar.
- A visit to St. Goar and it's castle.
- A visit to the Rhine town of Rudesheim and the Musikkabinett Museum.
- A scenic chair lift ride to the hills above Boppard.
- A day trip to a theme park (Phantasialand).
- Evening activities in Boppard (and possibly Koblenz).

Students will have the opportunity to practise German phrases in the shops and cafés in Boppard, St. Goar and Rudesheim. Learners of other languages will get help sheets to do this.

This is a residential activity taking place in Challenge Week in July when the regular timetable is suspended. There will be a charge for the trip totalling **£575** per student, based on 40 students travelling, and payment should be made via your child's ParentPay account ([www.parentpay.com](http://www.parentpay.com)). Participation in this trip is voluntary.

The charge covers:-

- Return travel by executive coach and shuttle and use of the coach in Germany.
- Full board accommodation (breakfast, packed lunches and cooked dinner).
- Insurance (details of which will be sent to you).
- All excursions and activities.

The travel company which we are booking the trip with has insurance to cover cancellation should a student or students test positive for Covid-19 before the trip. As yet travel regulations cannot be predicted for next July and as such the cost for any Covid tests have not been factored into the trip price. I will be keeping touch with the travel company to find out about any updates and I will keep you informed about any details that you and your child will need to know.

If you would like your child to attend what will be an enjoyable and educational visit, please complete the attached form and return it to Mrs Dougherty in the Main Office. A non-returnable deposit of **£60.00** is required by Tuesday 12 October 2021 to secure a place. Payment for this trip should be made through your son's Parentpay account. ([www.parentpay.com](http://www.parentpay.com)). Shortly after receipt of the deposit we will issue a schedule of further payments, the balance to be paid by end of May 2022.

All members of the party must **travel with their own individual passport and valid UK EHIC or UK GHIC (Health Insurance Card)** - free to apply for online <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Massingham', written in a cursive style.

Mr S Massingham  
Languages Teacher

**Reply slip: Y7-Y10 MFL trip to Germany, Monday 4 July - Friday 8 July 2022**

**Please return to Mrs Dougherty in the school office by Tuesday 12 October 2021**

I hereby give consent for my son to travel by coach to Germany and have paid a non-returnable £60.00 deposit via Parent Pay  **(Please tick here to confirm payment via Parent Pay)**

Student Name on passport: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

**Please tick all boxes to confirm you have read and understood the paragraphs set out below:-**

I have read the information about the proposed visit and I agree to my child taking part in the visit and the activities included in the school's letter. I declare my child fit enough to undertake the activities.

I understand the total cost of the visit will be no more than **£575.00**.

I will notify the organiser of any ailment, allergy, condition or diet that requires the attention of the organiser (e.g. hay fever, allergies, asthma).

I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know that it would not be advisable to wait for my own signature.

I understand that my child should behave acceptably and should not be involved in buying or using cigarettes, alcohol or drugs, replica guns, laser pens or fireworks.

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Passport Number: \_\_\_\_\_

Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Expiry Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Is your son a UK Passport Holder, if not please indicate the nationality on the passport

\_\_\_\_\_

Health Insurance Card (EHIC or UK GHIC) Expiry Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Dietary Requirements: \_\_\_\_\_

\_\_\_\_\_

Medical Conditions: \_\_\_\_\_

\_\_\_\_\_

Any other relevant information: \_\_\_\_\_

\_\_\_\_\_

Emergency contact telephone numbers: \_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Parent/Carer**

## **Terms and conditions for all trips**

### **Behaviour and participation**

Please note that the participation of any student who has been excluded is automatically considered at Senior Leadership Team level. Equally, your son may lose his right to be considered for a place by virtue of his behavior record and/or because he represents an unacceptable risk to the trip organiser, other students or himself. When such a situation arises, each student is considered on an individual basis, and our judgment as to whether the trip is an essential element of the exam or course requirements, the student's individual circumstances, the nature, length and frequency of their exclusions and the potential risk they represent to the trip organizer, other students and themselves. The school reserve the right to withdraw a child from a trip for safeguarding purposes at any time, and we cannot guarantee that any monies paid will be refunded.

### **Payment terms**

Initial Deposits are non-refundable for all trips. All payments made after the deposit will only be refunded if a medical exception is received and we can claim the money back from our insurers. Trips not paid in full before the date required may not be guaranteed a place. We are unable to transfer money to other trips should your son not wish to attend for any reason other than medical grounds.

### **Personal and medical details**

Please assist us to keep your son's records up to date by informing us of any changes to your child's personal or medical information, including parent/carer contact details at your earliest convenience.

### **Parent/Carer commitment**

- I have read the information about the proposed visit and I agree to my child taking part in the visit and the activities included in the school's letter.
- I will notify the organiser of any ailment, allergy, condition or diet that requires the attention of the organiser (e.g. hay fever, allergies, asthma) during the trip.
- I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know that it would not be advisable to wait for my own signature.
- I understand that while the school staff and helpers in charge of the party will take all responsible care of the boys, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my son arising during or out of the journey.
- I understand that in an extreme situation and with the agreement of the Headteacher I may be requested to collect my son from a trip after it has started, and once this request has been made I must do so within 24hrs.
- I understand that my child should behave acceptably on any trip and should not be involved in buying or using cigarettes, alcohol, drugs, replica guns, laser pens or fireworks.
- If permission is given for mobile phones, cameras and other electrical equipment to be taken on a trip, they are the responsibility of the students and must be used respectfully and appropriately and switched off/put away when instructed by staff. Neither the school nor teaching staff are liable for damage to or misuse of students' property.